



SANTARÉM 2023

FIG TRAMPOLINE WORLD CUP

01-02 JULY 2023 - SANTARÉM, PORTUGAL

WORKPLAN



SANTARÉM WORLD CUP 2023
FIG TRAMPOLINE WORLD CUP
SANTARÉM, PORTUGAL – 1ST AND 2ND OF JULY

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GENERAL INFORMATION

The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviations mentioned in these Directives:

- Accreditation Rules
- Advertising and Publicity Rules
- Anti-Doping Rules
- Apparatus Norms
- Code of Conduct
- Code of Discipline
- Code of Ethics
- Code of Points and relevant Newsletters
- Framework for Safeguarding during Events
- General Judges' Rules
- Licence Rules
- Media Rules
- Medical Organization of the FIG Competitions and Events
- Rules for Award Ceremony
- Specific Judges' Rules for Trampoline Gymnastics
- Statutes
- Technical Regulations
- World Cup Rules for Trampoline Gymnastics and subsequent decisions of the FIG Executive Committee

ORGANIZATION

- INTERNATIONAL GYMNASTICS FEDERATION (FIG)
Contact Person Mr. Rui VINAGRE
Tel. +41 (0) 21 321 55 32
E.mail rvinagre@fig-gymnastics.org
Website www.gymnastics.sport

Delegate Ms. Tetiana Shuiska (TRA TC Member)



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- Host Federation: GYMNASTICS FEDERATION OF PORTUGAL (FGP)

Contact Person Mrs. Teresa LOUREIRO
Tel. +351 926 241 139
E.mail teresa.loureiro@ginastica.org
Website www.ginastica.org

- GIMNO CLUBE DE SANTARÉM (GCS)

Contact Person Mr. Fernando GASPAR
Tel. +351 91 1000 100
Email: worldcup@scalabiscup.com
Website: scalabiscup@scalabiscup.com

LOCAL ORGANIZING COMMITTEE (LOC)

President	Luis Arrais
Executive Director	Fernando Gaspar
NF Delegate	Teresa Loureiro
Local Technical Director	João Marques
Logistics	Armando Batista Tiago Horta
Secretariat	Alvaro Guedes Rute Ricardo
Safeguarding Officer	Victor Varejão
Transportation & Accommodation	Patricia Antunes
Meals, Coffee Breaks & VIP	Rui Vagarinho
F&B support	Carlos Ricardo
Scoring System Manager	Bernardo Miguez
Facilities & Security	Viver Santarém
Head of Media	Márcia Sobral
Design & Image	Susana Sousa
Social Media	Andreia Calhau
Ledwall	Sergio Mateus
Official Photographer	Carlos Alberto Matos
Speaker	Ana Rita Arrais
Official Doctor	Ana Rente
Physiotherapy	«Athletix» - Diogo Baeta
Volunteers	Cátia Alexandre
Spotters	Miguel Arrais



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COMPETITION VENUE

PAVILHÃO GIMNODESPORTIVO DE SANTARÉM

Largo Paulino da Cunha e Silva

2005-134 Santarém, Portugal

Tel. (+351) 243 300 907

Google Maps ([here](#))

NATIONAL ANTHEM AND FLAG

Delegations are requested to bring their national flag and in digital format their national anthem. These must be handed to the OC Secretariat by the Head of Delegation (HoD) upon arrival at the time of accreditation.

VISA

Federations requiring an official invitation to obtain a visa are asked to contact the Organizing Committee immediately by sending the official visa form to worldcup@scalabiscup.org.

INSURANCE

The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation, and the like.

The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents, and repatriation for all the members of their Delegation.

Insurance evidence will be checked and collected during accreditation.

OFFICIAL LANGUAGE

The official language of the Santarém World Cup is English.

Announcements will be made in Portuguese and English only. Interpretation from and into any other language must be organized by the delegations.



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LOC SAFEGUARDING OFFICER

Mr. Victor VAREJÃO

- +351 935 092 231
- victor.verajao@ginastica.org

ACCREDITATION AND ID CARDS

All delegation members will receive an accreditation ID Card. The accreditation ID Card is personal, non-transferable, and compulsory to get access to the training and competition hall, functions, and the bus system. All participants and officials are required to always wear the ID Cards.

Accreditation will take place at the accreditation office at the competition venue: Pavilhão Gimnodesportivo de Santarém.

HoD are requested to provide a valid phone number with Whatsapp (working in Portugal) and a valid e-mail address. These contact details will be used as mailbox to inform all competition results, information and occurrence during and after the competition.

At accreditation, HoD must check the correct names of their complete delegation, verify accommodation requirements, make any necessary payments, hand in their national anthem and flag as well as their confirmation of insurance¹.

As far as the number of accreditations per country is concerned, the FIG Rules and the Directives will be strictly applied.

The LOC will verify the ID and nationality of the gymnasts. This control will be carried out by checking the passports of the participants. The Head of Delegation must collect and bring the passports of all the Delegation members to the accreditation.

¹ The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and repatriation for all the members of their Delegation.

Basic insurance (sickness, accident, and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to <https://www.gymnastics.sport/site/pages/medical-insurance.php> for additional information regarding the FIG IMSSA insurance for Athletes and Judges.

If the note has not been sent in advance to the LOC (which is strongly recommended), the LOC will verify the insurance coverage upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).

The insurance must be valid at least starting from the arrival day of the delegation and must last for the delegations' entire stay.



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TRANSPORTATION

The Organizing Committee will provide shuttle bus transportation between Lisbon airport, hotels and competition venue between arrival and departure for training and competition.

ACCOMODATION AND MEALS

The organizing committee is not responsible for any damages in the hotel rooms, costs for mini bars, pay TV or the like. This is responsibility of each Delegation.

Breakfast is included in the Full Pack and is served at each hotel.

Lunch and Dinner are included in the Full Pack and are served at the sports hall, when vouchers are handed in. Unused vouchers will not be refundable.

Lunch will be served from 12:00 until 15:00

Dinner will be served from 18:00 until 21:30

COMPETITION

General Program

27th and 28th of June - Training

27 & 28th June - FREE TRAINING					
		Warm Up (TUM only from 28th afternoon at Competition Hall)			
Start	End	TR M	TR F	TUM	DMT
10:00		Opening of Sports Hall			
10:00	10:30	Free Training			
10:30	11:00				
11:00	11:30				
11:30	12:00				
12:00	12:30				
12:30	13:00				
13:00	13:30				
13:30	14:00				
14:00	14:30				
14:30	15:00				
15:00	15:30	Free Training			
15:30	16:00				
16:00	16:30				
16:30	17:00				
17:00		END OF THE DAY			

29th of June - Training

29th June - TRAINING									
		Warm Up Hall			Competition Hall				
Start	End	TR M	TR F	DMT	TR M	TR F	TUM	DMT	
10:00		Opening of Sport Hall							
10:00	10:45	Group 1	Group 1	Group 1					
10:45	11:30	Group 2	Group 2	Group 2	Group 1	Group 1	Group 1	Group 1	
11:30	12:15	Group 3	Group 3	Group 3	Group 2	Group 2	Group 2	Group 2	
12:15	13:00	Group 4	Group 4	Group 4	Group 3	Group 3	Group 3	Group 3	
13:00	13:45	Group 5	Group 5	Group 5	Group 4	Group 4	Group 4	Group 4	
13:45	14:30				Group 5	Group 5	Group 5	Group 5	
14:30	15:15								
15:15	16:00								
16:00	16:45	Group 1	Group 1	Group 1					
16:45	17:30	Group 2	Group 2	Group 2	Group 1	Group 1	Group 1	Group 1	
17:30	18:15	Group 3	Group 3	Group 3	Group 2	Group 2	Group 2	Group 2	
18:15	19:00	Group 4	Group 4	Group 4	Group 3	Group 3	Group 3	Group 3	
19:00	19:45	Group 5	Group 5	Group 5	Group 4	Group 4	Group 4	Group 4	
19:45	20:30				Group 5	Group 5	Group 5	Group 5	
20:30		END OF THE DAY							

30th of June - Training

30th June - TRAINING									
		Warm Up Hall			Competition Hall				
Start	End	TR M	TR F	DMT	TR M	TR F	TUM	DMT	
10:00		Opening of Sport Hall							
10:00	10:45	Group 4	Group 4	Group 4					
10:45	11:30	Group 5	Group 5	Group 5	Group 4	Group 4	Group 4	Group 4	
11:30	12:15	Group 1	Group 1	Group 1	Group 5	Group 5	Group 5	Group 5	
12:15	13:00	Group 2	Group 2	Group 2	Group 1	Group 1	Group 1	Group 1	
13:00	13:45	Group 3	Group 3	Group 3	Group 2	Group 2	Group 2	Group 2	
13:45	14:30				Group 3	Group 3	Group 3	Group 3	
14:30	15:15				CITY HALL WELCOME RECEPTION				
15:15	16:00				15:30 - ORIENTATION MEETING				
16:00	16:45	Group 4	Group 4	Group 4	16:00 - JUDGE MEETING				
16:45	17:30	Group 5	Group 5	Group 5	Group 4	Group 4	Group 4	Group 4	
17:30	18:15	Group 1	Group 1	Group 1	Group 5	Group 5	Group 5	Group 5	
18:15	19:00	Group 2	Group 2	Group 2	Group 1	Group 1	Group 1	Group 1	
19:00	19:45	Group 3	Group 3	Group 3	Group 2	Group 2	Group 2	Group 2	
19:45	20:30				Group 3	Group 3	Group 3	Group 3	
20:30		END OF THE DAY							

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1st of July – Competition - Qualifying Day

1th July - COMPETITION								
		Warm Up			Competition			
Start	End	TR M	TR F	DMT	TR M	TR F	TUM	DMT
9:00		Opening of Sports Hall						
09:00	10:00	Q1 - Gr 1	Q1 - Gr 1					
10:00	10:50	Q1 - Gr2	Q1 - Gr2		Q1 - Gr 1	Q1 - Gr 1		
10:50	11:40	Q1 - Gr 3	Q1 - Gr 3		Q1 - Gr2	Q1 - Gr2		
11:40	12:40				Q1 - Gr 3	Q1 - Gr 3		
12:40	13:40				LUNCH BREAK			
13:40	14:30	Q1 - Gr 4	Q1 - Gr 4					
14:30	15:20	Q1 - Gr 5	Q1 - Gr 5		Q1 - Gr 4	Q1 - Gr 4		
15:20	16:10				Q1 - Gr 5	Q1 - Gr 5		
16:10	17:00			W 1	16:30 - OPEN CERIMONY			
17:00	17:50	SYN 1	SYN 1	W 2			M 1	W 1
17:50	18:40	SYN 2	SYN 2	M 1	SYN 1	SYN 1	M 2	W 2
18:40	19:30			M 2	SYN 2	SYN 2	W 1	M 1
19:30	20:20						W 2	M 2
20:30		END OF THE DAY						

Note: Tumbling will have 10 minutes warm-up at the competition apparatus.

2nd of July – Competition – Finals Day

2th July - COMPETITION								
		Warm Up			Competition			
Start	End	TR M	TR F	DMT	TR M	TR F	TUM	DMT
9:00		Opening of Sport Hall						
09:00	10:00	Q2 - Gr1	Q2 - Gr1					
10:00	10:50	Q2 - Gr2	Q2 - Gr2		Q2 - Gr1	Q2 - Gr1		
10:50	11:40				Q2 - Gr2	Q2 - Gr2		
11:40	13:00				LUNCH BREAK			
13:00	13:40			Final M			Final W	
13:40	14:20		Final W					Final M
14:20	14:50	Final M				Final W		
14:50	15:20				Final M			
15:20	16:00			Final W			Final M	
16:00	16:40		Final SYN					Final W
16:40	17:10	Final SYN				Final SYN		
17:10	17:40				Final SYN			
17:40	18:25				18:00 - AWARD CERIMONY			
18:30		END OF THE DAY						

Note: Tumbling will have 10 minutes warm-up at the competition apparatus.



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Training Groups

TRAINING GROUPS									
Group 1		Group 2		Group 3		Group 4		Group 5	
JPN	22	CHN	8	USA	8	AUS	19	SWE	10
UZB	5	CAN	19	POR	24	AUT	5	GER	6
FIN	1	MEX	5	BRA	3	LAT	1	UKR	15
BEL	7	POL	1	ARG	2	KAZ	6	GRE	2
COL	1	FRA	6	AZE	4	NZL	3	IRI	4
						GEO	4		
T	36	T	39	T	41	T	38	T	37

Sports Hall Layout



ZONES:

- 1 Competition Area
- 2 Training Hall
- 3 Warm-up Hall
- 4 Competition Management/ Judges' seating
- 5 Judges' meeting rooms / break area
- 6 Delegation seating
- 7 LOC Offices
- 8 FIG Offices
- 9 Doping Control Zone
- 10 Media
- 11 Media Grandstands
- 12 TV Compound
- 13 Photographers Positions
- 14 Mixed Zone
- 15 VIP
- 16 Changing rooms
- 17 Physiotherapy

- Ground Floor
- 1st Floor



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Equipment

Competition Hall

- 4x Trampolines Eurotramp Ultimate 4x4 FIG ID 610
- 1x Double-mini Trampoline Eurotramp 6x6 FIG ID 493
- 1x Tumbling Skakun Original 2014 FIG ID 465
- 2x Eurotramp HDTS FIG ID 269

Warm Up Hall

- 4x Trampolines Eurotramp Ultimate 4x4 FIG ID 610
- 1x Double-mini Trampoline Eurotramp 6x6 FIG ID 493

Orientation Meeting

All Heads of Delegation or his/her representative must attend the meeting. One extra official per delegation may also attend. The FIG TRA-TC and the LOC will provide detailed information regarding the event. All information will be in English only. Judges cannot be representatives of their NF at the Orientation Meeting.

The Orientation Meeting will be held on **June 30th at 15:30**.

Venue Access

The access to the arena will be limited to the training/competing group. Besides gymnasts, the access will be allowed only to accredited persons and according to the allowed zones.

Warm Up

During warm up, it is permitted – only – to set foot on the floor of the competition and training hall for the competitors, and physiotherapists/doctors in conformity with the training schedule.

Gymnasts who are used to use magnesium are requested to have their own magnesium, in a plastic bag or box, or liquid chalk.

March In

The competitors are asked to assemble in the assembly area, 5 minutes prior to each competition. The gymnasts must wear the competition attire (as per Code of Points).



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Starting Order – Drawing of Lots

The drawing of lots and starting order is responsibility of the FIG and is published on the FIG website.

The starting order for the finals will be in accordance with the Code of Points.

The list of finalists and the two reserves will be informed to the Heads of Delegation after the qualifications.

Any withdrawal from the Finals must be declared in writing with the LOC.

Please note: The World Cup Competition draw, the competition groups, the starting lists, the training groups, the training schedule, and the competition schedule are based on the assumption that all registered federations will participate in accordance with their nominative registrations. Should there be any changes to participating numbers at the time of the competition, the FIG Technical Delegate in consultation with the Organizing Committee reserve the right to make adjustments, which will facilitate the smooth running of the competition.

Competition Cards

All competition cards must be delivered by email **before the Orientation Meeting** (Friday 30th June, 15:30). The email to be used is: swc-cc@scalabiscup.com

Scores and Results

The scoring system used is Sporttech. The scores will be shown in the competition hall and live on the website <http://sporttech.io>.

A resumed list of results will be e-mailed to the HoD at the end of qualifications.

A detailed list of results, including all judges' marks, will be e-mailed to the HoD at the end of the competition.

Video Recording

All routines will be recorded on video by the LOC.

Livestreaming & TV Host Broadcaster

The Qualifications will be livestreamed, with geoblocking for Portugal. The Finals will be live transmitted at «RTP Play» channel.

Award Ceremonies

Only the medal winners are invited to participate, and they must wear the National tracksuits, according to FIG rules.



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Judges

Meetings and Drawing of Lots

The judges meetings, which are compulsory for all judges, will take place on the judge's room at the Sports Hall, on 30th June, with the times as follow:

- TRA 16.00-16.15
- DMT 16.15-16.30
- TUM 16.30 -16.45

The judges draw will take place during each of the judge's meetings. Please note that the Judges' instructions will be held in English only.

Judges who don't participate in the judge's instruction may not be authorized to judge and their respective federations may face a penalty.

Superior Jury

Technical delegate will act as president of the superior jury.

Medical Services

Medical services will be provided by the Medical Centre located in Sports Hall.

It will be also provided physiotherapist services during the event.

Doping Control

Doping Controls will be made during the World Cup, as per the FIG regulation. The Doping Controls can take place during training and/or Competition.

Farewell Party

There will be a Farewell Party with banquet starting at 20:30 at Casa do Campino ([maps](#)).

The banquet is for official delegation members only, and a valid banquet ticket must be presented at the entrance.

The closing banquet is free of charge for the delegations who have booked their accommodation through the Organizing Committee.



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Information and Correspondence During the World Cup

Each delegation will receive all information via the HoD phone number with Whatsapp and/or email communicated at the time of accreditation.

All information, requests and correspondence regarding this World Cup should be addressed to the Local Organizing Committee.

Santarém, 16th of June 2023